

A Guide to Certified Copies of the Death Certificate

Here are examples of agencies that require certified copies of the death certificates

___ One copy for each **Bank, Savings & Loan or Credit Unions**, etc, where the name of the deceased appears on an account. (Most banks will make a copy of the certified death certificate and return the original back to you)

___ One for each **Life Insurance Company**, which has policies in effect on the life of the deceased at the time of death.

___ One for each of **Real Estate/ Deeds/ Property**, with the name of deceased on the title.

___ One for each registration at the **Department of Motor Vehicles**, with the name of the deceased on the title.

___ One for each **Annuity**, the deceased was involved with.

___ One for each **Estate**, the deceased was involved with.

___ One for each **Trust**, the deceased was involved with.

___ One for each **Pension**, the deceased was involved with.

___ One for each **Union Local**, the deceased was involved with.

___ Two for the **IRS**, one for Federal and one for the State.

___ One for the **Country of Citizenship**, (if other than United States).

___ One for **Social Security** to apply for Benefits. To make an appointment call the national toll-free service at 1-800-772-1213 (TTY 1-800-325-0778). You may go online at <https://www.ssa.gov/planners/survivors/ifyou.html> for further information about the process Social Security process.

___ One for **Personal Files**

Here are the steps Cremation Society of Orange Coast takes to create the death certificate

Please allow 10-14 business days for Cremation and death certificates to be completed

Step One: Receive completed paperwork from the family and create an electronic death certificate and disposition permit

Step Two: Doctor supplies causes of death (3-5 business days)

Step Three: Local Health Registrar Office approves causes given by doctor

Step Four: Doctor electronically signs the death certificate (1-5 business days)

Step Five: Cremation Society of Orange Coast approves accuracy of electronic death certificate and submits to Local Health Registrar Office

Step Six: Local Health Registrar Office approves accuracy and electronically signs death certificate

Step Seven: Local Health Registrar Office authorizes the disposition permit
At this time your loved one is placed on our cremation schedule

Step Eight: State Registrar Office approves electronic death certificate and issues a state file number

Step Nine: Cremation Society of Orange Coast places an order for certified copies of the death certificate

Step Ten: Local Health Registrar Office process the order (5-7 business days) and Cremation Society of Orange Coast will contact the family once the certified copies of the death certificate are ready for pick up or mailing.

Deaths that occur outside Orange County may take longer to receive certified copies of the death certificate due to Local Health Registrar Office processing times